

# Official High School Transcript

Student Information			School/Institution Information		
Full Name:			School Name:		
Home Address:			Address:		
City, State, Zip:			City, State, Zip:		
Phone Number:			Phone Number:		
Student DOB:			Fax Number:		
Parent/Guardian Name:			Email:		

## Student Academic Record

School Year:		Grade Level:		School Year:		Grade Level:			
Course Name & Description			Credits Earned	Final Grade	Course Name & Description			Credits Earned	Final Grade

Total Credits:	GPA:	Cumulative GPA:		Total Credits:	GPA:	Cumulative GPA:	
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School Year:		Grade Level:		School Year:		Grade Level:			
Course Name & Description			Credits Earned	Final Grade	Course Name & Description			Credits Earned	Final Grade

Total Credits:	GPA:	Cumulative GPA:		Total Credits:	GPA:	Cumulative GPA:	
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## Dual Enrollment - Honors/ College Classes

Date Started:	Date Ended:	Credits/Grade:	Location/Notes:

## Standardized Testing Information

Test:	Date Taken:	Score:	Location/Notes:

## Activities, Awards, Achievements, Hobbies, Volunteer Work, etc.

Date Started:	Date Ended:	Notes:

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Activities, Awards, Achievements, Hobbies, Volunteer Work, etc. (continued)

Date Started:	Date Ended:	Notes:

## Attendance

Grade:	9	10	11	12
Present:				
Absent:				

## Academic Summary

Cumulative GPA:	Diploma Earned:
Credits Earned:	Graduation Date:

## Grading Scale

<b>A+</b> 98 (4.00)	<b>A</b> 94 (4.00)	<b>A-</b> 90 (3.70)	<b>B+</b> 87 (3.33)	<b>B</b> 84 (3.00)	<b>B-</b> 80 (3.00)	Pass/Fail Courses 70% Min. Passing Grade
<b>C+</b> 77 (2.30)	<b>C</b> 74 (2.00)	<b>C-</b> 70 (1.70)	<b>D+</b> 67 (1.30)	<b>D</b> 64 (1.00)	<b>D-</b> 60 (0.70)	

This certifies that the information herein is complete and accurate.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_